



BYLAWS

Battle Born Detachment 672 Bylaws are written in compliance with 1987 Edition National Bylaws -- Reprinted February 2015 & Department Bylaws approved on May 2015 -- Reno, Department Convention

APPROVED: _____

DEPARTMENT OF NEVADA MARINE CORPS LEAGUE

PREAMBLE

We the Members of the Marine Corps League, to attain cooperation and coordination of Marine Corps League activities within the State of Nevada, to foster interest in the affairs of the United States Marine Corps, to protect and advance the welfare of Marines in distress, and their dependents, and to continue to pursue a fond relationship with all Marines, do associate ourselves as the “Department of Nevada, Marine Corps League, Inc.” a non-profit corporation.

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BYLAWS

ARTICLE 1 PURPOSES AND POLICY

Section 100 - Name: The name of this organization shall be the “Department of Nevada, Marine Corps League, Inc.”

Section 101 - Purpose: The purposes for which this corporation is formed are:

- A. To preserve the traditions and to promote the interests of the United States Marine Corps,
- B. To band those who are now serving in the United States Marine Corps and those who have been honorably discharged from that service together in fellowship that they may effectively promote the ideals of American freedom and democracy,
- C. To fit its members for duties of citizenship and to encourage them to serve as ably as citizens as they have served the nation under arms,
- D. To hold sacred the history and memory of the Marines who have given their lives to the nation,
- E. To foster love for the principles which they supported by blood and valor since the founding of the Republic,
- F. To maintain true allegiance to American institutions,
- G. To create a bond of comradeship between those in the service and those who have returned to civilian life,
- H. To aid voluntarily and to render assistance to all Marines and former Marines as well as to their spouses, and parents,
- I. To perpetuate the history of the United States Marine Corps and by fitting acts to observe the anniversaries of historical occasions of particular interest to Marines.

Section 102 - Location: The principal office of the Department of Nevada, Marine Corps League, Inc., shall be located at a place designated by the Commandant, Department of Nevada, Marine Corps League, Inc., with the concurrence of the Department Staff.

Section 103 - Seal: The seal of the Department of Nevada, Marine Corps League, Inc., will be the shape of the state of Nevada and centered in the middle will be a round shape, containing in the center thereof a replica of the United States Marine Corps emblem surrounded by the words “Semper Fidelis” and “Marine Corps League” with borders of two narrow rings, with a star centered at each side between “Marine Corps League” and “Semper Fidelis”. Around the top of the round shape the words “Department of Nevada” so it is centered above the words “Marine Corps League”.

Section 110 - Policy:

- A. The supreme power of the Department of Nevada, Marine Corps League, Inc., shall be vested always in its membership functioning through members at all Department Conventions; executive and administrative powers only will be delegated to its Board of Trustees.
- B. The Department of Nevada, Marine Corps League, Inc., shall never take part in any labor or management dispute or issue, and it shall be ever non-sectarian, non-political, and non-partisan; nor shall it be based on the grounds of race, color, creed, nationality, or sex; nor shall it be used as a medium of political ambition or preferment; nor shall former or present military rank or former or present civilian position be used as the basis for special consideration or preferment.
- C. Nothing in the preceding subsection shall prohibit the Department of Nevada, Marine Corps League, Inc., or any subdivision thereof, from participating in political issues affecting the welfare of the United States Marine Corps, the national security of our nation, or any veterans' claims for justice arising from service in the Armed Forces of the United States of America.

Section 120 - Organization: The constituted bodies of the organization shall be:

- A. Department Convention - the assembled members, under the chairmanship of the Department Commandant, in Convention, is the governing body of the Department of Nevada, Marine Corps League, Inc., upon convening of the convention and continuing until adjournment.
- B. Subordinate regional areas to be known as Divisions.
- C. Subordinate local organizations located in the State of Nevada, to be known as Detachments.

Section 130 - Membership Eligibility:

- A. Regular Membership - Only persons who are serving or have served honorably in the United States Marine Corps, "On active duty", for not less than ninety (90) days and persons who are serving or have served in the United States Marine Corps Reserve and have earned no less than ninety (90) days Reserve Retirement Credits Points and U.S. Navy Corpsmen who have trained with Marine FMF Units in excess of ninety (90) days and have earned the Marine Corps Device (clasp) worn on the Service Ribbon and those who earned the Warfare Device authorized for FMF Corpsmen shall be eligible for regular membership in the Marine Corps League. "Honorable Service" will be defined by the last DD-214 or Certificate of Discharge that the applicants received.

Section 130 - Membership Eligibility (Contd.):

- B. Associate Member - Those individuals not qualified for regular membership in the Marine Corps League or Marine Corps League Auxiliary who espouse the principles and purposes of the Marine Corps League as contained in its Congressional Charter may upon application to a Detachment, or to the National Headquarters, be accepted for associate membership in the Marine Corps League, Associate Member, upon acceptance, will pay dues in the same amounts as prescribed for regular members, including initiation fees. An Associate member shall be entitled to the rights, privileges, and benefits of a regular member, however, such member shall not vote on a membership application, an election of officers, or hold an elected office.
 - 1. Individuals who are serving or have served in other branches of the Armed Forces of the United States must have served honorably.
- C. Delinquent Member - A member shall be identified as delinquent whenever the member's dues are not paid and transmitted on or before membership expiration date as shown on member's card.

ARTICLE 2
DEPARTMENT CONVENTION

Section 200 - Authority: The supreme legislative and policy making power of the Department of Nevada, Marine Corps League, Inc., shall be vested in a Department Convention composed of the properly elected, registered and approved members in good standing.

- A. No change shall be made to this document without appropriate historical record being published and maintained as a cover letter to the original document as maintained in the National Bylaws.

Section 205 - Meetings: The Department Convention shall be convened once each year between 1 through 21 May.

Section 210 - Time and Place: The Department Convention shall alternate between a northern and a southern location each year. Odd numbered years the Convention shall convene in the northern part of the state and on even numbered years the Convention shall be convened in the southern part of the state.

- A. Each Detachment shall be provided written notification of the date and location of the next pending Convention by the Department Adjutant/Paymaster following the conclusion of the Convention.
- B. At the Department meeting following the annual Convention, the host Detachment shall give a report containing the exact location of the Convention within the host city, and as many other pertinent details as are available at the time. an affirmative vote by those in attendance at this meeting shall be required.
- C. The Department will notify all Detachments with the following information, to include but not limited to: forms for registration of authorized members to the Convention, hotel/motel information for attendees, and schedule of planned meetings and/or events.

Section 214 - Procedure: Immediately preceding the convening of each Department Convention, the Department Commandant and Department Elected Officers shall determine and establish the sequence and procedure with which the business of the Convention shall be conducted in conformity with these Bylaws.

Section 220 - Rules of Order: These bylaws and National Bylaws govern the procedures and conduct of each Department Convention. The current edition of "Robert's Revised Rules of Order" will be used for areas not covered by either.

Section 225 - Credentials:

- A. Members desiring to attend business sessions of a Department Convention must possess a paid up membership card and be registered with the Convention Credentials Committee.
- B. A registration fee of five dollars (\$5.00) shall be charged each person attending the Department Convention. This fee will be applied toward the Convention expenses of the hosting Detachment.
- C. Any changes to the registration fee shall be brought up at the Department Staff Meeting preceding the annual Convention and voted on at that time.
- D. Any member in attendance that is eligible may vote with their vote counting as one vote.

Section 235 - Convention Committees:

- A. Credentials Committee shall:
 - 1. Examine the credentials of each member.
 - 2. Determine that member desiring to register possesses a current membership card, compile a continuing list of all registered and approved members. These lists shall be available upon the request of the chair and shall be presented as a part of the Committee's final report to the Department Convention. Only those members registered prior to the start of the Convention shall be eligible to vote. There shall be no further registration after that time. IE (after the midday break), Disapprove the credentials of members not in good standing at the time of the Department Convention.
- B. Bylaws and Administrative Procedures Committee shall receive and consider all proposed changes of the Department Bylaws and Administrative Procedures properly submitted in accordance with the requirements of the Department Bylaws and Administrative Procedures. The Committee, by a majority vote, shall either approve or disapprove all properly registered Department Bylaws and Administrative Procedures revisions considered by the Committee. The Committee Chairman will report the Committee's recommendations to the Department Convention for its consideration and action.

Section 240 - Officers:

- A. The Department Officers to be elected at the Department Convention shall be:

- Commandant
- Sr. Vice Commandant
- Jr. Vice Commandant
- Judge Advocate

No more than two (2) elected officers shall be from one Detachment in any year.

Section 240 - Officers (Contd.):

B. The Appointed Officers shall be:

Adjutant and/or Paymaster

Chaplain

Sgt. at Arms

Veterans Affairs Volunteer Service Representative

Legislative Officer

The Commandant, with the concurrence of the Department Staff and with written notification of the same provided to each Detachment Commandant, shall appoint any such other officers as he deems necessary.

C. The members in attendance from each Detachment of the Department shall decide who shall be named the Department Aide-de-Camp from that area and shall so inform the Convention body. This Marine shall be installed into office with all other Department Officers.

Section 241 - Nominations: All nominations for elective Department Officers shall be made from the Convention floor prior to election. Nominees must be members in good standing of the Department of Nevada, Marine Corps League, Inc. Any such Marine may be nominated for any office and accept such nomination by standing (unless restricted by a physical impairment) and state that if elected, will accept the office and serve loyally and faithfully during the term to which elected.

Section 242 - Term of Office:

A. All officers serving in elected offices must be a Regular Member of the Department in which they are elected to serve. At the will of the Department, Associate Members may serve in appointed offices only, in accordance with Article Six, Section 600 of the National Bylaws.

B. The term of office for all officers, both elected and appointed shall be for a period of one year and may serve for as many additional consecutive terms as elected by the membership or appointed by the Commandant.

Section 245 - Elections:

A. The election of Department officers shall be the last order of business of the Department Convention. The election of Commandant, Sr. Vice Commandant, Jr. Vice Commandant, and Judge Advocate shall be by roll call vote in this order.

B. The Sgt. at Arms shall be responsible for the counting of votes in accordance with "Robert's Rules of Order".

C. All members, unless in the case of an emergency, shall remain in attendance during all voting of Department Officers.

Section 246 - Restrictions on Elected Officers:

- A. The Department Commandant shall have held the position of a Department or Detachment elected office.
- B. The Department Commandant shall not hold the office of Detachment Commandant during the current term. The Department Judge Advocate shall not hold the Judge Advocate at any other level during that term of office.

Section 250 - Installation: The installation of Department Officers-elected shall be conducted with formal ceremony.

The Installing Officer, if possible, should be the National Commandant or an elected National Officer, a past National Commandant, a past Department Commandant, or a past Department Officer.

Section 255 - Staff Meetings: Regular meetings of the Staff of the Department of Nevada, Marine Corps League, Inc., shall be held twice a year. Special meetings may be called at the discretion of the Department Commandant.

Section 260 - Dues: The Department Convention shall determine the amount of Department per capita dues, which shall be transmitted in manner prescribed by National Headquarters.

**ARTICLE 3
MISCELLANEOUS**

Section 300 - Powers and Authority:

1. Such other procedures necessary for the administration and responsibilities of the Department and Detachment not specifically included in these bylaws shall use the National Bylaws for authority and guidance.
2. Whatever power is vested in the National Organization shall, in corresponding circumstances, be vested in the Department.

Section 305 - Subsidiary and Subordinate Organizations:

In all circumstances please consult Chapter Eight of the National Administrative Procedures for guidance.

Section 310 - Bylaws and Administrative Procedures Committee:

A Bylaws and Administrative Procedures Committee shall consist of all Detachment Judge Advocates as members. The Department Judge Advocate shall chair this Committee. The Committee will meet as needed. But if a proposal is brought before the Committee, it must be considered and acted on with 120 days of the Department Convention. The Committee, by a majority vote, shall either approve or disapprove all Bylaws and Administrative Procedures revisions considered by the Committee. The approved proposal(s) will be submitted to the Department Adjutant not less than ninety (90) days prior to opening of the Department Convention. The Committee shall report the Committee's recommendations to the Department Convention for its consideration and action.

Section 315 - Amendments:

These Bylaws may be revised, amended, or repealed by a majority vote of the properly registered and approved members present and voting at any Department convention, provided that the proposed revision, or amendment, to real is submitted in triplicate typewritten forms, in the exact intended wording to the Department Adjutant not less than ninety (90) days prior to the opening of the Department convention at which said proposal is to be considered. Upon receipt of such documentation, the Department Adjutant shall duplicate and distribute same to all Department Officers and each Detachment Commandant, to be received no less than sixty (60) day s prior to the opening of the Department Convention.

Section 320 - Scholarship Award Committee:

The Scholarship Award Committee will consist of one member of each of the active Detachments of the Department of Nevada, Marine Corps League, Inc. This committee will meet annually between 16 June and before 30 June of each year and consider applicants applying for the scholarship. Voting may be by telephone or electronic mail. The Scholarship Award(s) will be announced at the annual convention in May each year by the Commandant.

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CH-05-15

There shall be two scholarships in the amount of \$500.00 given each fiscal year based on the following guidelines:

1. You must be a U.S. Citizen and be a resident of Nevada.
2. You must be a descendent of an Active Duty Marine, a Marine Veteran or a FMF Corpsman who is a member of any of the active Detachments of the Department of Nevada, Marine Corps League, Inc. At the discretion of the Scholarship Award Committee (SAC) during the Committee's annual meeting, if the SAC finds that an insufficient number of applications have been submitted that meet the requirements as stated in the first sentence of Section 320 (2), the SAC is authorized to award scholarships to authorized High School ROTC members in the State of Nevada who have applied for consideration to the SAC. The commandant of the Department of Nevada shall notify all authorized ROTC units within the State of Nevada in writing, to include a copy of Section 320 of the Bylaws by January each year. All ROTC applicants must meet all requirements stated in Section 320 of the Department of Nevada Bylaws. (Section 320 (2) First sentence does not apply to ROTC applicants.)
3. You must have maintained a GPA of 3.0 or higher your sophomore and junior years and the first grading period of your senior year.
4. You must submit proof of community service activities you have volunteered for which you have participated in the past or are active participant at this time.
5. You need to have been accepted by an accredited school with proof of that acceptance.
6. You must submit a 200-300 word essay related to the subject of the Marine Corps. If you are a member of an ROTC unit, then the essay can be related to the U.S. Armed Service of your choice.
7. You must tell us why you think you deserve this award.
8. You must submit at least two letters of recommendation from a school counselor, teacher or community leader.

CH-05-15

CH-05-15

The application and related documents must be postmarked no later than June 15th of the scholarship year. There will be no exceptions.

The recipients will be notified by U.S. Postal Mail and/or electronic mail no later than July 30th.

CH-05-15

In the event there are insufficient funds available to the Department of Nevada, Marine Corps League, Inc. Treasury, the Scholarship Award Committee may at their discretion dispense with awarding any scholarship during any fiscal year. A report will then be sent to each Detachment stating the reason there was no award.

Section 325 - Department Meetings:

A quorum for the Department Conventions and Department Staff Meetings shall consist of fifty-one percent (51%) present (?) of the elected and appointed Department Officers.

Section 335 - Miscellaneous:

Any member who has met the requirements of the National Administrative Procedures, Section 900, will not be reimbursed more than \$50.00 per grievance. This will not apply to the Chairperson or the Judge Advocate acting in their capacity during the grievance.

ARTICLE 4
DEPARTMENT BOARD OF TRUSTEES

Section 400 - Composition:

The Department Board of Trustees shall be composed of appointed and elected Officers.

Section 405 - Powers:

In between conventions, in compliance with the provisions of the Department Charter, the Department Bylaws and the Directives and Mandates of the Department Convention, the Powers and Authority of the Department Board of Trustees shall be:

- A. To issue, suspend or revoke for cause a charter granted to a Detachment.
- B. To suspend or remove from office for cause any Department or Detachment officer and to suspend or expel any member for cause. (See Chapter Nine, Sections 909 and 912 of the National Administrative Procedures.)
- C. To determine which Department or Detachment officers shall be bonded, and to fix the amount of such bond.
- D. To exercise such powers and to do such other actions as are compatible with the Department Bylaws which are in the best interest of the Marine Corps League, and to exercise executive power between the Department Conventions.
- E. To approve or disapprove the minutes of the Department Convention at the next regularly scheduled Department Meeting of the Department of Nevada, Marine Corps League, Inc. following the Convention, only to the degree of correcting errors or omissions.

Section 410 - Duties - Board Members:

In addition to the specific duties of the individuals Board Members, as hereinafter stated, it shall be the duty of each member of the Board to acquire a working knowledge of the Department Bylaws. The specific duties of the members of the Department Board of Trustees shall be:

- A. **Department Commandant** shall preside at all sessions of the Department Convention and at all meetings of the Department Board of Trustees. The Department Commandant together with the Department Board of Trustees shall have direction and control of the executive and administrative affairs of the Marine Corps League between Department Conventions. In addition, the Department Commandant shall:
 - 1. Observe and enforce the observance of the Congressional Charter and the Department Bylaws.
 - 2. Direct to all Officers and Members such orders as are not in conflict with the Department Bylaws which are necessary for the proper conduct of business.

Department Commandant (Contd.)

3. Call such meetings of the Department Board of Trustees as required by the Department Bylaws.
 4. Seek the advice of the Department Board of Trustees and Staff.
 5. With the Department Adjutant/Paymaster have custody of all funds and property of the Marine Corps League, subject to the supervision of the Department Board of Trustees.
 6. With the advice and consent of the Department Board of trustees, appoint the following Department Staff Officers:
 - a. Department Adjutant/Paymaster
 - b. Department Chaplain
 - c. Department Sergeant-at-Arms
 - d. Department Director of Public Relations
 - e. Veterans Affairs Volunteer Service Representative
 - f. Department Legislative Officer
 - g. Department Liaison Officer (as required)
 7. With the advice and consent of the Department Board of Trustees, appoint such standing committees as are deemed necessary. However, the committee of the "Marine of the Year" shall be as is provided in the National Administrative Procedures, Chapter Three, Section 300 (i).
 8. Approve or disapprove all requisitions of the Adjutant/Paymaster which are in excess of fifty dollars (\$50.00).
 9. Represent the Marine Corps League at all social functions and ceremonies in such a manner as will enhance the dignity, honor, and prestige of this organization. Perform such other duties as directed from time to time.
 10. Invite speaker for the Department Convention Banquet. The Commandant of the Marine Corps shall be first choice. In the event the Commandant cannot accept, the Department Commandant will discuss with Department Director of Convention alternate speakers. Final choice is the prerogative of the Department Commandant.
 11. The outgoing Department of Nevada. Marine Corps League Commandant shall assist the oncoming Commandant during the transition period not to exceed 14 calendar days. During this period, all unfinished business of the Department of Nevada, Marine Corps League shall be explained in detail and turned over to the incoming Commandant, along with all property of the Department of Nevada, Marine Corps League, Inc.
- B. **Department Senior Vice Commandant** shall give every assistance to the Department Commandant, and during the absence or illness of the Department Commandant, perform the duties of that office. He shall preside over all Detachment Commandants' Council Conferences and, with their assistance, initiate and implement such dynamic programs as will increase the effectiveness of the Marine Corps League.

- C. **Department Junior Vice Commandant** shall create and promulgate such membership incentives and program as will produce enthusiastic response resulting in continuous membership growth. In the absence or illness of the Department Commandant and the Department Senior Vice Commandant, shall perform the duties of that office.
- D. **Department Judge Advocate** shall interpret the Department Bylaws. This office shall advise, construe, counsel and render opinions on questions of Law and Procedure to the Department Commandant, Department Board of Trustees, Department Staff and Detachments when so required in the manner outlined hereafter:
1. At the Department Conventions, upon the request of an approved member, through the Chair, the Department Judge Advocate shall render an opinion on Law and Procedure to the chair, whereupon the Chair will rule on the opinion and the question, which ruling shall be final unless appealed by an approved member, whereupon the Department Judge Advocate will put the Question to the approved members, Shall the ruling of the Chair be sustained? A standing vote of approved members will be called, and two-thirds (2/3) of the total vote will be required to reverse the ruling of the chair.
 2. At the Department Board Meetings, the same procedure shall apply, and two-thirds (2/3) of the Department Board of Trustees present and voting will be required to reverse the ruling of the Chair.
 3. Chairman of the Bylaws and Administrative Procedures Committee.
 4. On all questions of Law and Procedure pertaining to the Marine Corps League or any of its subsidiaries referred to this office through channels, the Department Judge Advocate shall rule in writing, mailing copies of the ruling to the parties concerned and to the Department Commandant, and such ruling shall be binding unless and until reversed by the Department Board of Trustees or the Department Convention.
 5. The Department Judge Advocate may not hold the office of the Judge Advocate in their own Detachment. If this be the case, then the resignation from the lower office shall be required upon being sworn into the Department Office.
 6. The outgoing Department of Nevada. Marine League Judge Advocate shall assist the oncoming Judge Advocate during a transition period not to exceed 14 calendar days. During this period, all unfinished business of the Department of Nevada, Marine Corps League shall be explained in detail and turned over to the incoming Judge Advocate, along with all property of the Department of Nevada, Marine Corps League.
- E. **Department Adjutant/Paymaster** shall:
1. Serve as an assistant to the Department Commandant.
 2. Serve as the Department's Treasurer, and in that capacity, shall be directly responsible to the Department Board of Trustees.

Department Adjutant/Paymaster (Contd.)

3. Cause to be kept all proper and necessary books for the recording of all the business of the Marine Corps League, including a correct record off all membership accounts. Reconcile bank statements each month and submit a report to the Board of Trustees and Department Commandant via mail for their review.
4. Receive all monies, keeping a record of their source and purpose, and shall deposit said monies, in approved and Federally insured accounts, including checking or savings accounts. All monies deposited shall be in the name of the Marine Corps League, Inc., only.
5. Close the books for the collection of dues 30 days prior to each Department Convention.
6. Cause the agency or firm that conducts the annual audit to include a statement or comments advising of deficient procedures and/or based on experiences of other business practices, including such recommendations for improvement in techniques. practices, or general management as may be appropriate.
7. Maintain adequate inventories of office supplies and merchandise, receive all invoices for services and material(s), and cause payment for all authorized expenditures.
8. Supply the Department Credentials Committee with a complete record of all Detachment's strength, allowed on the basis of each Detachment's membership strength as received at Department Headquarters as of June 30 annually.
9. The outgoing Department of Nevada, Marine Corps League Adjutant and/or Paymaster shall assist the incoming Adjutant and/or Paymaster during a transition period not to exceed 14 calendar days. During this period, all unfinished business of the Department of Nevada, Marine Corps League, Inc. shall be explained in detail and turned over to the incoming Adjutant and/or Paymaster, along with all property of the Department of Nevada, Marine Corps League, Inc. During this time a typed copy of the minutes of the last convention will be presented to the incoming Department of Nevada, Marine Corps League Commandant.

F. **Junior Past Department Commandant** shall be a full voting member of the Department Board of Trustees, contributing generously and impartially from past experience of the best interest of the Marine Corps League

G. **Veterans Affairs Volunteer Service Representative** shall:

1. Assist Marine veterans, and veterans of all U.S. Military services upon request, and their dependents, widows, in securing the benefits provided by law and regulations.
2. Be certified by the Veterans Administration.
3. Be guided in the proper conduct and functions prescribed by the Marine Corps League VAVS Program and direction of the Marine Corps League VAVS Representative.

Veterans Affairs Volunteer Service Representative (Contd.)

4. Attend required training activities prescribed by the Veterans Administration or the Marine Corps League VAVS program.
5. Prepare VAVS Program activity reports for the Marine Corps League VAVS Representative.
6. Attend annual VAVS meetings conducted by the Veterans Administration for the representatives and deputies of participating organizations.
7. Perform the duties of Veterans Affairs Voluntary Service Representative in accordance with the Marine Corps League Guidelines.

H. Department Legislative Officer shall:

1. Maintain contact with the members of the Nevada Legislature in regard to legislative matters affecting the interests and welfare of Marines and FMF Corpsmen and veterans.
2. Inform the Department Commandant of any recent or pending legislation related to veterans' affairs.
3. Prepare and present resolutions for submission to the legislature that are approved by the National Marine Corps League Legislative Committee.

I. Department Liaison Officer shall:

1. Maintain close contact with all Nevada Marine Corps League Detachments, veteran organizations and associations of the Marine Corps.
2. Assist and promote coordination and cooperation between the Nevada Marine Corps League Detachments, veterans organizations and associations.

Section 415 - Vacancy:

The Order of succession to the office of Department Commandant shall be:

1. The Department Senior Vice Commandant,
The Department Junior Vice Commandant

In the event of other vacancies on the Department Board of Trustees, the Department Commandant, with the advice and consent of the remaining Board members, shall appoint a successor to fill the remaining unexpired term of office. In addition to death, resignation, or incapacitation, a vacancy will occur through failure to attend two consecutive officially called meetings of the Department Board of Trustees or in the case of removal from office for cause.

Section 440 - Board Meetings:

A. The Department Board shall meet:

1. Annually, immediately prior to each Department Convention to close out the executive administration of the Department Board of Trustees from that fiscal year; to finalize preparation for the ensuing convention (Administrative Procedures, Chapter Two, Section 210); and to identify pending and accomplished executive actions warranting further action by the convention or by the Department Board of Trustees during the ensuing fiscal year.
2. Annually, immediately after adjournment of each Department Convention for the purpose of selecting appointive Department Officers and Standing Committees and for the transaction of such other business as may properly come before it.
3. Annually, during the month of January or February (to be known as the Mid-Winter Staff Meeting) at a location chosen at least one year in advance by the Department Board of Trustees.
4. At the call of the Department Commandant, for special emergency reasons, providing that a quorum of the Board is assured through the conduct of polling by the Department Adjutant of the Department Board of Trustees prior to the issuance of the call for a special Board Meeting.

B. The conduct of business at all Department Board Meetings shall be governed by the Department Bylaws; parliamentary reference shall be "Robert's Revised Rules of Order".

These Department Bylaws were presented to the Department of Nevada, Marine Corps League, Inc. held in _____ on _____.

CERTIFICATION

I, _____, Commandant, Department of Nevada, Marine Corps League, Inc., do hereby certify that the Bylaws as contained herein were approved by a two-thirds majority of the members present and voting at the Department of Nevada Convention held in _____ on _____.

Commandant (Date)
Department of Nevada, Marine Corps League, Inc.

ATTEST:

I, _____, Judge Advocate, Department of Nevada, Marine Corps League, Inc., do hereby certify and attest that the Bylaws herein submitted are the true and accurate Bylaws adopted by the legally voting body, Department of Nevada, Marine Corps League, Inc. Convention held in _____ on _____.

Judge Advocate (Date)
Department of Nevada, Marine Corps League, Inc.

APPROVAL

National Judge Advocate, Marine Corps League, Inc., have read and approved the Bylaws adopted by the Department of Nevada, Marine Corps League, Inc. at their Convention.

National Judge Advocate (Date)
Marine Corps League, Inc.